



## **GUIDELINES FOR SUBMISSION OF e-LEARNING POD LECTURES**

### **1- Provide a PowerPoint:**

Based on your expertise and knowledge, the Education Committee first requests a PowerPoint presentation in one of the below subject areas:

Anesthesia

Biomechanics

Common Pediatric Deformities

Emergency Medicine

Endocrine

Foot Orthoses and Pedorthics

General Medicine

General Pediatrics

Imaging/Radiology

Infectious Diseases

Laboratory Medicine

Neurology

Osseous and Soft Tissue Neoplasms

Peripheral Vascular Disease

Pharmacology

Physical Medicine and Rehabilitation

Podiatric Dermatology

Public Health – Biostatistics/Epidemiology

Rheumatology

Sports Medicine

Surgical Criteria and Complications

Trauma to the Foot and Ankle

Wound Care

### **Suggestions for PowerPoint lecture development:**

Include Etiology, Epidemiology, Natural History, Risk Factors, Physical Exam, Ancillary Tests (Labs, Radiographs, MRI/CT/Ultrasound/Vascular Tests), Differential Diagnoses, Treatment, Complications, Reference page. Note that lecture should be evidence-based.

### **2- Convert to MP4:**

After reviewing your submitted lecture (should be 50-55 minutes in length), the Education Committee will request that you to convert the lecture to MP4 format with voiceover and send the MP4 file to our office (via [info@acpmed.org](mailto:info@acpmed.org)). Click to access our tutorial [https://www.youtube.com/watch?v=NvAm\\_Cf4B3w](https://www.youtube.com/watch?v=NvAm_Cf4B3w) on how to convert your PowerPoint lecture and how to transfer your MP4.

For each successful lecture submission, you will receive a **\$100 stipend** after submission of your expense report. As a contributor of ACPM educational content, the College will recognize you on our website and feature you in our messaging platforms.

Please contact us at [info@acpmed.org](mailto:info@acpmed.org) with any questions or issues.